

## Job Description

<b>Job Title:</b>	Plumber
<b>Division:</b>	Repairs and Maintenance
<b>Reports to:</b>	(Senior) Supervisor, Contract Manager, Divisional Manager
<b>Direct Reports:</b>	Supervisor
<b>Main Interfaces:</b>	Residents, Clients, Axis Employees

### Overall Purpose

To carry out all aspects of plumbing, aspects of engineering work and deliver plumbing maintenance services to our clients at a high quality standard.

### Key Tasks / Activities / Responsibilities

- Ensuring the effective and proactive delivery of service
- Locating and repairing hot and cold water bursts
- Excavating the ground to repair external cold water supplies and drainage systems
- Carrying out maintenance works and servicing in our clients properties
- Measuring for fittings and listings of necessary materials
- Installing Bathrooms and Kitchens
- Replacing immersion tanks and immersion heaters
- Ensuring the maintenance and delivery of any documentation required to agreed standard and timescale
- Reading and taking information off job outline tickets
- Reporting any outstanding defects to your line manager
- Working as an integral team member as well as a mentor and coach to apprentices and Plumbers
- Making decisions using specialist experience
- Ensuring that the health and safety policy and standards are met at all times
- Assisting with Health and Safety inspections
- Carrying out the necessary Health and Safety risk assessments when on site
- Adhering in all aspects of work according to the regulatory standards
- Supports the identification of ways to reduce cost
- Taking part in out of hours on call system as required by the service
- Excellent time keeping
- Trying to deliver a First time fix on as many jobs as possible
- Accepting jobs in any area required by your line manager, Contracts Manager and Divisional Manager
- May be required to work in any location throughout the town/city and work may vary from location to location
- Must be prepared to comply with all company policies and procedures
- Must be prepared to work at heights using ladders, scaffolding and work in confined spaces and in a variety of work conditions that may prevail at that time
- Must be prepared to undertake any additional training associated with the specific requirements of the trade, as well as training in Equal Opportunities
- Must possess a full, well-maintained tool kit at all times
- Must possess a valid full driving licence
- Follow and support policies, procedures, initiatives and work instructions related to sustainability improvement and environmental compliance

## Person Specification

### Key Knowledge

- Repairs and Maintenance
- Health and Safety regulations
- Site Safety Training
- Manual Handling Training
- Must be able to drive and have a good knowledge of the local area
- Ability to effectively manage time, and a positive attitude
- Excellent time keeping and attendance
- Ability to work under pressure
- Attention to detail
- Qualified City and Guilds, NVQ level 3
- Building/Construction industry
- Possess an up to date unvented hot water systems certificate/license
- Ability to safely isolate electrics in order to carry out works
- Ability to test and record electrical part of works i.e RCD test, ZS polarity, record cable size and MCB type and rating

### Key Skills

- Plumbing
- Communication
- Establish and maintain good customer/client relationships
- Decision making
- Problem solving
- Team working
- Customer focused
- Organisational
- Work on your own

### Key Experience

- Plumbing
- Repairs and Maintenance

### Other Key Information

- Flexible approach to working
- Full clean driving license
- Clean DBS
- You must own an Android or IOS mobile phone which you will use as part of your job (BYOD)
- All staff has a personal responsibility and accountability to Axis to ensure that their day to day activities adhere to the Sustainability Policy Statement and Plan and minimise the impact upon the environment.
- It is the responsibility of all staff to ensure that their day to day activities embrace sustainability and reduce the impact upon the environment by minimise waste and maximise recycling; saving energy; minimise water usage and report any electrical faults, water leakage or other environmental concerns to the facilities or line manager.

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I have read and understood the provisions of this job description.

I understand that this document forms part of my employment and I hereby confirm my agreement with its provisions.

Name:

Signature:

Date: