

Checklist – Fire Safety Plan

Project: *Silva Homes Cyclical Programme*

The following site rules will be displayed by the Person-In-Charge (PIC) of the project within the canteen / office facilities.

Fire Safety Plan – Information & Requirements

Project Name:

Organisation & Responsibilities

The FIRE SAFETY CO-ORDINATOR for this project is the Person-in-Charge (PIC):

Name

Mobile Nr

The FIRE MARSHALL(S) for this project are:

Name

Mobile Nr

Name

Mobile Nr

Name

Mobile Nr

Training & Induction

All members of the workforce will be briefed / inducted by the PIC before they commence work on site, a briefing register will be kept by the PIC on the Project Safety File.

Site Precautions: Arrangements for this project:

Detection

Raising the alarm

Temporary lighting

Smoking areas: Arrangements for those who smoke:

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Hot Works: Arrangements for permits to works:

A formally documented procedure designed to provide additional safeguards for the specified activities will be operated, all package contractors will be required to comply and their works will not commence without a permit being in place. Permits are obtainable from the PIC.

Temporary Buildings & Accommodation: Arrangements for this project:

The following temporary buildings and accommodation will be provided:

Welfare

Site Office Container with canteen area located at garage area at Wordsworth . Portable toilets to be provided where necessary.

Offices

Site office container located at Garage Area Wordsworth

Storage

Storage container located at Garage Area Wordsworth

Emergency Procedures: Arrangements for this project:

Raising the alarm

You must alert the fire marshal (either in person or by mobile phone), your workmates and anyone else in the vicinity. If safe notify adjacent property within the block.

Fighting the fire

You may attempt to use a fire extinguisher to put out the fire, but only if you have been trained in its use and you do not put yourself or others at risk in doing so.

Evacuating the site

If the alarm is sounded the workforce and any visitors must leave the site by the escape routes and exits which are clearly marked on the site plan displayed in the rest facilities. You must not stop to collect tools, equipment and personal items and may only attempt to render assistance to others if you do not put yourself or others at risk in doing so.

Muster Point

After leaving the site you must assemble at the muster point. You must stay at the muster point and must not attempt to re-enter the site until you are advised by the PIC that it is safe to do so. You must not leave to go home without informing the PIC.

Location of the Muster Point

The Muster Point is located at: on grass area by the side of 75 Wordsworth

Calling the Brigade

In the event of an emergency the PIC will be responsible for calling the Brigade.

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Fire Brigade access, facilities, liaison & co-ordination: Arrangements:

Access	Access for the Brigade will be via public roads.
Fire fighting shafts	Fire fighting shafts are located at: none
Fire lifts	Fire lifts are located at: none
Temporary hoists	Temporary hoists are located at: none
Dedicated routes	Dedicated escape routes are located at: none
Sprinklers	Sprinkler installations serve the following floor(s)/area(s): none
Floor loadings	The following loading limitations apply: none
Dry risers	Dry riser inlets are available at: NONE
Wet risers	Wet riser inlets are available at: NONE
Fire points	Fire points are available at: TBC
Temporary buildings	Temporary building and accommodation are located at: TBC
Hazardous items	<p>Flammable liquids are stored at: within contractor vans</p> <p>Gas cylinders are stored at: none</p> <p>Gas mains are present at the following locations: Residents properties</p>
Co-ordination	<i>The PIC will be responsible for liasing with the Senior Officer.</i>

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Security measures to prevent Arson: Arrangements for this project:

Signing in / out

You must sign in when starting work and sign out when finishing. The register will be kept in the site office; this will also apply if there is a need to leave the site for any reason.

Access points

You must only enter the site via the designated access points and must play your part in ensuring the gates and doors to work area are properly secure at all times, particularly at meal breaks, to prevent unauthorised access.

Special measures

none

Materials storage: Arrangements for this project:

Allocation of space

Garage area at Ullswater

Flammable liquids and gases generally

The PIC must be informed of flammable liquids or gases to be brought onto and stored on site.

Flammable gases

none

Flammable liquids

none

Waste control: Arrangements for this project:

General provisions

All waste will be taken to allocated skip

Specific provisions

At no time will waste be stock piled within dwelling. If necessary an area will be fenced off in the courtyard area. No waste to be left overnight.

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Monitoring & Compliance: The PIC will monitor all requirements of the Site Fire Plan, paying special attention to the following:

Briefing/Induction – as required

The PIC will update and brief the workforce (& new members) where changes in procedures / working methods or configuration of the site require it

Hot Works & Permit Arrangements - continuous

Compliance with PTW arrangements. All unauthorised or non-compliant works by any member of the workforce will be stopped immediately. No hot works are to be carried out during the period of two hours before the end of the working day or shift.

Fire extinguishers & alarms - weekly

All those carrying out hot works of any kind are to ensure they have an extinguisher in the immediate vicinity.

Access / egress & escape routes & working areas - weekly

High standards of housekeeping are expected, all routes and working areas are to be kept free of waste, debris or flammable materials all of which is to be removed from site on a regular basis.

We the undersigned confirm we have been briefed by the Person-in-Charge (PIC) and we understand the requirements of the SITE FIRE PLAN

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