

Traffic Management Plan

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This document is to be read in conjunction with the drawings produced, which will be placed on the SHEQ notice boards. There contents will be explained during the site induction.

Project no:	HER00092
Contract name:	30 Foley Street
Contract address:	30 Foley Street, W1W 7TJ
Client:	Regency Grove
Date:	30.5.23
Prepared by:	Steve Williamson

Record of amendments and issue of controlled copies			
Amendment no	Details	Date	Initials

Circulation	Copy no
Contracts Manager	001
Site Manager	002
Client	003

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Description

This plan describes how the movement of traffic will be managed during building works at 30 Foley Street. The scope of works includes:

- Scaffolding
- Demolition
- Steelworks
- Roof works
- Internal fit out

Traffic management is required on the aforementioned project to ensure the safe movement of vehicles but more importantly to ensure the Health and Safety of site personnel, the general public and the users of the local highway.

When planning for the delivery of materials there are many positive precautions that can be taken to ensure people outside the site are protected including:

- eliminate reversing into the street or on to site by providing one-way systems and turning areas within the site where possible;
- providing specific 'drive-in' loading areas for safer movement of goods on to site; Loading Bay outside of 33 Foley Street
- plan deliveries to make sure they do not coincide with heavy pedestrian traffic, such as taking children to school;
- consider whether the deliveries should be scheduled at times outside of large movements of people such as rush hours or the journeys to and from school;

Axis site office will be situated on the

The site is situated in Central London at 30 Foley Street. The area supports a large concentration of commercial/ Retail properties. It is envisaged that our works will not impact on the other than for the delivery of materials which will be arranged to take place out of peak traffic times.

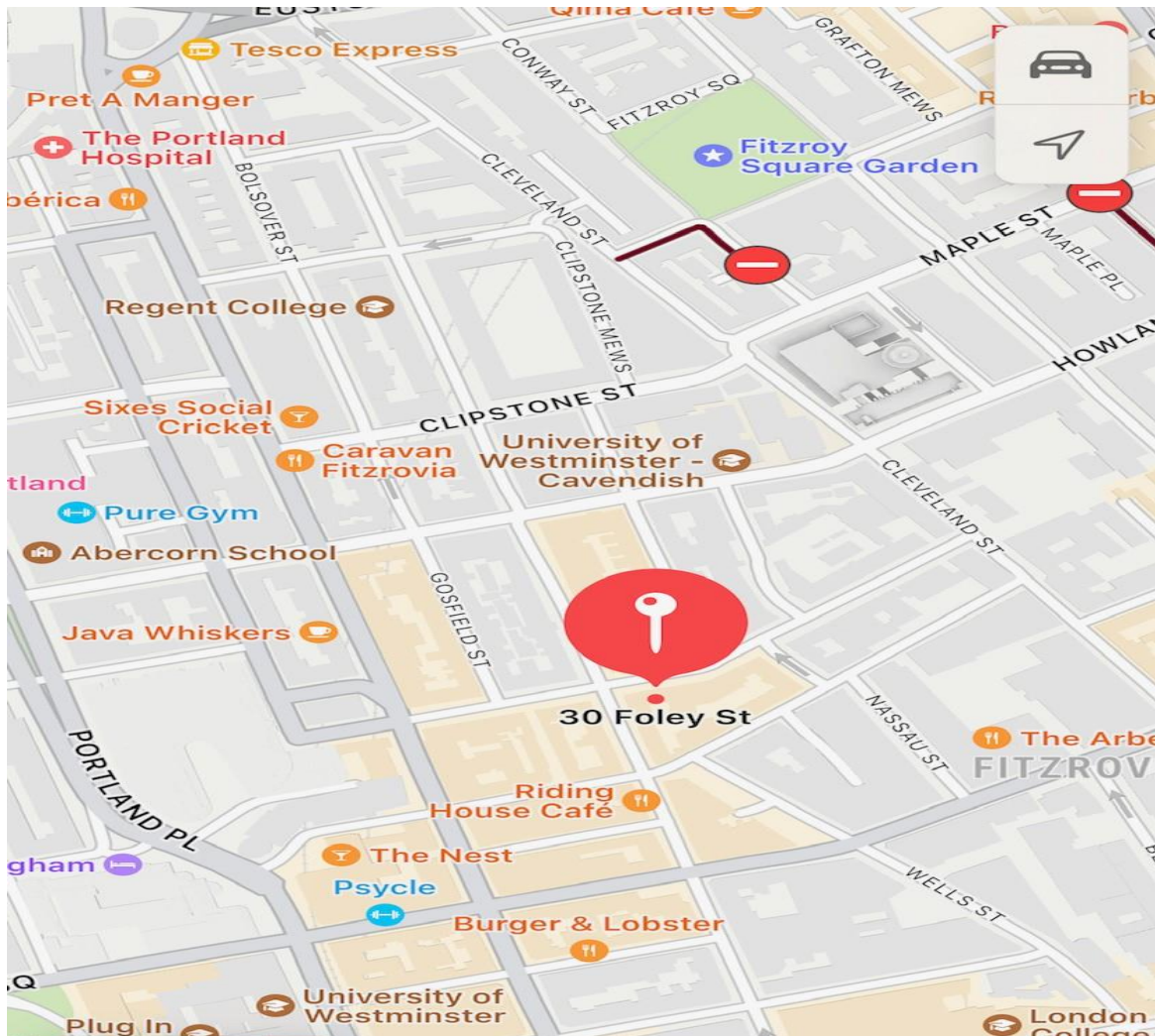
Please see the map attached.



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Site Location



Key Considerations:

This plan highlights the considerations trade contractors need to take when having goods delivered or collected from site; hence it will affect all trade contractors.

It is paramount that all site personnel and delivery drivers understand that the public will be using the footpaths where loading/unloading will happen and that the procedures highlighted in this document shall be adhered to for the safety of all concerned.

Access for loading/unloading will be directly outside property or in loading bay outside of 33 Foley Street

There will be no reversing permitted, drivers will follow the street traffic signage and controls.

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These considerations include:

- Risk Assessments
- Ensure control measurements are followed
- Continuous feedback to Axis for any necessary re-appraisal of this plan
- Choice of delivery vehicle
- Appropriate certification and training certificate available.

Health & Safety Legislation and Guidance

The key legislation and guidance in respect to traffic management and logistics includes:

Key Legislation

- Health and Safety At Work Act
- Construction Design & Management Regulations
- Provision and Use of Work Equipment Regulations
- Lifting Operations and Lifting Equipment Regulations
- Health & Safety (Safety Signs & Signals) Regulations
- The New Roads and Street works Act
- Management of Health & Safety at Work Regulations

Key Guidance

- The Safe Use of Vehicles on Construction Sites [HS(G)144]
- Protecting the Public - Your next Move [HS(G)151]
- Workplace transport safety - [HS(G)136]
- Managing vehicle safety at the workplace – INDG 199

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Prior to any works commencing a site induction will be given where all relevant information shall be conveyed. This shall include information on the hazards associated with working in a live environment and the general provisions that shall be made for the protection of the public. The induction shall also include all relevant information relating to working close to the public highway and shall also include:

- Site access and egress: Main entrance 30 Foley Street
- Parking restrictions: No parking allowed!
- Speed restrictions; As per public traffic signage.
- Exclusion zones; N/A
- Access onto site and the location at 30 Foley Street
- Deliveries including delivery times; All deliveries to be agreed with Axis site management in advance, delivery times out of peak times.
- Vehicle movement, which will include loading and unloading operations along with the provision of a banks man;
- Cleanliness of the public footpaths and highway; No materials are to be stored or left into the public footpath or highway, area to be monitored and cleaner regularly.
- Site security and signage; Signage will be placed on barriers warning public to keep clear.
- Protection of the public; Barriers with signage in place, around the loading/unloading area and whilst vehicles are executing the 3 point turn.
- Peak traffic times e.g. 0800 hrs and 1600hrs;
- First aid and emergency procedures; In case of an emergency operations will be stopped immediately and right of way given if any emergency vehicle on call (lights and/or sirens in operation).

Site rules:

Strictly adhere to site rules issued by Axis

Must comply at all times with the safety measures in place

Turn off vehicle engines whilst in the loading/unloading position, where possible to prevent excessive exhaust of fumes.

No parking or mounting of any pavement with delivery vehicles

During the induction all personnel will be briefed on the respective traffic management plan and its implementation will be explained.

Delivery and Movement of Materials

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We shall ensure the minimum disruption occurs on the project due to the environment in which the works will be taking place, with particular attention being paid to the segregation of our works from that of the local residents and businesses and the continuous monitoring of the increased traffic movement in the area. The delivery of materials shall be made using the minimum number of vehicles.

The management and control of traffic during the works shall be of high priority and it is our intention to ensure that all pedestrian routes are demarcated and are kept free from obstruction during the works. The traffic management plan shall be updated as the works progress or if site conditions change dramatically increasing the risk to users of the highway, the general public and local residents.

All building materials will be delivered to the site at 30 Foley Street

Waste collection will be done using a weight and load compactor and the area will be segregated using barriers with signage in order to prevent public coming in contact.

All footpaths and roads will be once again kept free from debris, materials and tools and safety signs will be in place warning third parties of the activities taking place.

Sequence and description of vehicle movement:

1. The delivery vehicle will drive in forward motion onto Foley Street and wait in marked loading/unloading area.
2. Once the vehicle becomes stationary, the engine will be turned off to prevent excessive exhaust of fumes.
3. Prior that, the delivery driver will contact the responsible person of receiving the delivery, to set segregation of the loading/unloading area from pedestrians.
4. Banks man must ensure that he/she briefs the driver of the vehicle movement procedure and the signals that she/he will be using.
5. At no point the banks man will manoeuvre the vehicle from behind, he/she must ensure that is always positioned into a safe place.

Resources

Key Personnel	
Contracts Manager:	Steve Williamson
Site Manager:	Ciprian Bejenaru
Regional SHEQ:	
Banksman:	TBC

Vehicles & Plant	Labour	Materials
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Skip Wagon Weight and load Delivery Vehicles	Site Manager Tradesmen & Operatives	Building Materials Scaffold
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A copy is to be displayed on the SHEQ Notice Board